

President: Diane Cullen

Note Taker: Lisa Sanders

Date: March 22, 2018

Time: 1700

Location: RAM Restaurant, Rosemont

Call to Order: 1715

NEXT MEETING: May 17, 2018 at Evanston Hospital Education Event

PRESENTER	Agenda Item	Discussion	Action																																									
			Complete	Pending																																								
Diane Cullen	<ul style="list-style-type: none"> Meeting Dates for BOD 	<p>The group agreed that Thursday's would work for BOD meetings.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Function</th> <th>BOD Meeting?</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>April 27</td> <td>Spring Education Event</td> <td>No</td> <td>Elmhurst Hospital</td> </tr> <tr> <td>May 17</td> <td>Sponsored speakers</td> <td>YES, open</td> <td>Evanston Hospital</td> </tr> <tr> <td>June 13</td> <td>National APIC</td> <td>No</td> <td>Minneapolis</td> </tr> <tr> <td>July 11</td> <td>ICRA training</td> <td>No</td> <td>Elk Grove Village Carpenter's Union</td> </tr> <tr> <td>August 17 or 23</td> <td>Sponsored speakers</td> <td>Yes, Open</td> <td>Silvercross Hospital</td> </tr> <tr> <td>September</td> <td>Fall Education planning meeting</td> <td>No</td> <td></td> </tr> <tr> <td>October 25-26</td> <td>Fall Education event</td> <td>Yes- Open</td> <td>Oakbrook</td> </tr> <tr> <td>November</td> <td>Fall Education wrap up</td> <td>Yes-closed</td> <td>TBD</td> </tr> <tr> <td>December</td> <td>Annual End of year meeting</td> <td>Yes-open</td> <td>Maggiano's Oak Brook</td> </tr> </tbody> </table>	Date	Function	BOD Meeting?	Location	April 27	Spring Education Event	No	Elmhurst Hospital	May 17	Sponsored speakers	YES, open	Evanston Hospital	June 13	National APIC	No	Minneapolis	July 11	ICRA training	No	Elk Grove Village Carpenter's Union	August 17 or 23	Sponsored speakers	Yes, Open	Silvercross Hospital	September	Fall Education planning meeting	No		October 25-26	Fall Education event	Yes- Open	Oakbrook	November	Fall Education wrap up	Yes-closed	TBD	December	Annual End of year meeting	Yes-open	Maggiano's Oak Brook	★	★
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	<ul style="list-style-type: none"> CIC Certification partnership with CDPH 	<p>CIC Cert/Recert: partner with CDPH, waiting for funding; Mary Alice will reach out to the Special Projects team to see how much a cert/recert class would cost should CDPH not cover the cost. We would just need content experts for the day of the training.</p>																																										
Diane Cullen	<ul style="list-style-type: none"> Chase Bank Update 	<p>Chase Bank: Issues switching Diane from treasurer to Mia; APIC is not registered as doing business in Illinois, so they are pushing back with the transition. Hopefully rectified soon—we reached out to national for help on how to handle this and how to file to do business in Illinois</p>		★																																								

APIC Chicago Board of Directors Meeting Minutes

	<ul style="list-style-type: none"> Development of Philanthropy Subcommittee 	<p>Philanthropic/Charitable Subcommittee: Mia will head; look for member involvement; Mia will send out an email; we put \$1k aside for giving back to the community; possibly giving flu shots, helping the homeless, etc....</p>		★
Asif Sayied	<ul style="list-style-type: none"> Feedback from February event April meeting dates October Education Meeting 	<p>Feedback from Feb hand hygiene event: personal discussion with the members present was positive; local IPs sharing their own experience—very valuable; started with a capacity of 45, sold out 2 times and had to increase to 115 total registrations.</p> <p>Asif has the presentations for the April meeting and will send to board for review to make sure no brand associations are present. A needs assessment will be sent prior to the April meeting to establish goals . 4 speakers at this education event. October Education Event 10/25-10/26: historically it has been a single ay event. We are considering a 1.5 day event for more education and more opportunities for networking with vendors and peers. Would like to add a cert/recert class for 1 day for those on the cert track with and evening reception.</p> <p>Certification class on day 1/board meeting, evening reception, day 2 normal vendor education. Asif will contact the Hyatt Lodge—McDonald University; lodging is available.</p>	★ ★ ★	
Mia Cuttitta	<ul style="list-style-type: none"> Treasurer Update 	<p>Mia reached out to the financial advisor who will come to a board meeting to help with an investment opportunity.</p>		★
Lisa Sanders	<ul style="list-style-type: none"> Membership Update 	<p>232 members as of end of February; many non-members in our area; looking to create a sheet describing the benefits of APIC Chicago to send out to non-members to encourage joining our group.</p> <p>Lisa will also send out a survey to our members to inquire who is going to APIC National, if they would be interested in attending an APIC Chicago event on 6/13/18, and if they are a first time attendee.</p>		★
Barbara Ruber	<ul style="list-style-type: none"> Bylaws Update 	<p>Bylaws update: approval date for the bylaws added for November 2017; no longer have to sign off unless there are changes. Nothing to review this year so far. All job descriptions were reviewed at last board meeting.</p>	★	
	<ul style="list-style-type: none"> Legislative Update 	<p>Legislative update: bill up for IL that has to do with allowing medically important abx to be administered to animals for consumption if vet says they are necessary. APIC does have a number of other bills—can look up on the APIC legislative website and put in your address/zip code and it will give you your senators and allow you to send emails to you representatives. Would like to add a legislative tab to the APIC Chicago website; Lisa will send an email to Asra to update website</p>		★

