

APIC Chicago Board of Directors Meeting Minutes

President: Diane		1 300 1300	r: Lisa Sanders						
Date: March 22, 2018 Time: 1700 Location: RAM Restaurant, Rosemont		Call to Order: 1715							
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NEXT MEETING:	May 17, 2018 at Evanston Hospital Education			Event					
PRESENTER	Agenda Item			Discussion			Action Complete Pendin		
Diane Cullen								Complete	renam
	Meet	Meeting Dates for BOD		The group agreed th	at Thursday's would wor	k for BOD meet	ings.	\Rightarrow	
				Date	Function	BOD Meeting?	Location		
				April 27	Spring Education Event	No	Elmhurst Hospital		\Rightarrow
				May 17	Sponsored speakers	YES, open	Evanston Hospital		
				June 13	National APIC	No	Minneapolis		
				July 11	ICRA training	No	Elk Grove Village Carpenter's Union		
				August 17 or 23	Sponsored speakers	Yes, Open	Silvercross Hospital		
				September	Fall Education planning meeting	No			
				October 25-26	Fall Education event	Yes- Open	Oakbrook		
				November	Fall Education wrap up	Yes-closed	TBD		
				December	Annual End of year meeting	Yes-open	Maggiano's Oak Brook		
	• CIC C	ertification part	nership with CDPH	to the Special Projec	tner with CDPH, waiting ts team to see how mucl cost. We would just nee	n a cert/recert c	lass would cost should		
Diane Cullen	• Chase	e Bank Update		Chase Bank: Issues switching Diane from treasurer to Mia; APIC is not registered as doing business in Illinois, so they are pushing back with the transition. Hopefully rectified soon—we reached out to national for help on how to handle this and how to file to do business in Illinois				\Rightarrow	



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	Development of Philanthropy Subcommittee	Philanthropic/Charitable Subcommittee: Mia will head; look for member involvement; Mia will send out an email; we put \$1k aside for giving back to the community; possibly giving flu shots, helping the homeless, etc		\Rightarrow
Asif Sayied	Feedback from February event	Feedback from Feb hand hygiene event: personal discussion with the members present was positive; local IPs sharing their own experience—very valuable; started with a capacity of 45, sold out 2 times and had to increase to 115 total registrations.	\Rightarrow	
	April meeting dates	Asif has the presentations for the April meeting and will send to board for review to make sure no brand associations are present. A needs assessment will be sent prior to the April meeting to establish goals . 4 speakers at this education event. October Education Event 10/25-10/26: historically it has been a single ay event. We are considering a 1.5 day event for more education and more opportunities for networking with vendors and peers. Would like to add a cert/recert class for 1 day for those on the cert track with and evening reception.	\Rightarrow	
	October Education Meeting	Certification class on day 1/board meeting, evening reception, day 2 normal vendor education. Asif will contact the Hyatt Lodge—McDonald University; lodging is available.	\Rightarrow	
Mia Cuttitta	Treasurer Update	Mia reached out to the financial advisor who will come to a board meeting to help with an investment opportunity.		\Rightarrow
Lisa Sanders	Membership Update	232 members as of end of February; many non-members in our area; looking to create a sheet describing the benefits of APIC Chicago to send out to non-members to encourage joining our group.		\Rightarrow
		Lisa will also send out a survey to our members to inquire who is going to APIC National, if they would be interested in attending an APIC Chicago event on 6/13/18, and if they are a first time attendee.		
Barbara Ruber	Bylaws Update	Bylaws update: approval date for the bylaws added for November 2017; no longer have to sign off unless there are changes. Nothing to review this year so far. All job descriptions were reviewed at last board meeting.	\Rightarrow	
	Legislative Update	Legislative update: bill up for IL that has to do with allowing medically important abx to be administered to animals for consumption if vet says they are necessary. APIC does have a number of other bills—can look up on the APIC legislative website and put in your address/zip code and it will give you your senators and allow you to send emails to you representatives. Would like to add a legislative tab to the APIC Chicago website; Lisa will send an email to Asra to update website		\Rightarrow



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		APIC national is looking at universal certification in New York; looking at branding; APIC national had an article in January (awaiting article from Mary Alice—will add link to minutes)		
Diane Cullen	New Business	Chapter handbook: Linda is almost finished with it—a historical progression over time; similar to a legacy book; any legacy members that might be able to contribute?		\Rightarrow
		Discussed having a stronger APIC Chicago at national. Shirts "Bring APIC to Chicago" in a gift bag with chocolates for our members that attend; in the past they haven't hosted because of unions and not enough beds (hotels); we can possibly make a formal request combined with Central Illinois chapter. Linda will reach out to the past president of Central to see if they are interested; propose McCormick Place and Navy Pier. Mary Alice will find out who the contact is for the Chicago Convention Center. Diane will talk to Crystal Moon from National APIC about how to move forward.		\Rightarrow
		Spam emails: Phishing emails have been received between board members. Issue reported to starchapter. Safeguards in place: we do not respond to email requests for any distribution of funds	\Rightarrow	
Adjournment	1833			

Respectfully Submitted: Lisa Sanders, 3/26/18