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| President         | Jan Lepinski       | • Welcomed membership to the 2016 APIC Business meeting  
• Experienced health issues that prevented her from meeting the responsibility as President and thanked Linda Stein for “stepping up and helping in that role”.                                                                                                                             | Informational     |                         |                  |
| President-elect   | Linda Stein        | • Thanked the membership for the support  
• Presented Jan with president’s gift  
• Shared the Goal to develop Chapter Purpose, Mission & Vision for our chapter  
• Develop & Implement the strategic plan 2017-2019                                                                                                                                                                                                                                    | Informational     |                         |                  |
| Membership Report | Robin Larson       | Membership 221-Issues with APIC National related to membership cycle-please confirm your data is correct with National  
Our list comes monthly direct from the National database.                                                                                                                                                                                                                                                                                         | Membership to validate mailing address or email is correct with national. | Membership       | Jan 2017          |
| Treasurer         | Diane Cullen       | Proposed a balanced budget for 2017 –will send to membership in January for final approval.  
Funding in 3 categories-Operating budget, Special needs, and Long-term investment.  
Board will be looking into investment opportunities for long-term higher yield return.                                                                                                                                                                                                                                               | Diane will send to membership in January for final approval. | Diane Cullen     | Feb 2017          |
| Education         | Asif Saiyed        | Provided education including CEU’s  
Spring session on A to Zika  
Annual Fall Conference  
Looking at different venues & opportunities for partnerships with Health Department and possible neighboring chapters for 2017                                                                                                                                                                                         | Informational     |                         |                  |
| Election Results  | Peter Rzepka       | Election was open for voting 11/17/2016 - 12/02/2016  
Results are as follows: President elect -Lynn Skelton  
Bylaws Chair- Barb Ruber  
Nominating Committee: Pam Camporese, Ekta Malvania, Mona Shah                                                                                                                                                                                                                                     | Motion to destroy ballot-approved by membership |                         |                  |
| Open Discussion   | Marge Gribogiannis | Membership survey sent 10/11/2016 - 11/12/2016-participation was very low at 16%. Will use information from survey to formulate ideas for educational needs in 2017.  
Meeting Adjournd at 2:00PM                                                                                                                                                                                                                                                                                                       | Will use information from survey to formulate ideas for educational needs in 2017. | 2017 APIC Board |                  |

Respectfully submitted: L. Stein    Date: December 6, 2017