### APIC BUSINESS MEETING

<table>
<thead>
<tr>
<th>REPORTS</th>
<th>PRESENTER</th>
<th>DISCUSSION</th>
<th>ACTION</th>
<th>RESPONSIBLE PERSON/TEAM</th>
<th>COMPLETION DATE</th>
</tr>
</thead>
</table>
| President     | Jan Lepinski  | • Welcomed membership to the 2016 APIC Business meeting  
• Experienced health issues that prevented her from meeting the responsibility as President and thanked Linda Stein for “stepping up and helping in that role”. | Informational          |                         |                  |
| President-elect| Linda Stein   | • Thanked the membership for the support  
• Presented Jan with president’s gift  
• Shared the Goal to develop Chapter Purpose, Mission & Vision for our chapter  
• Develop & Implement the strategic plan 2017-2019 | Informational          |                         |                  |
| Membership Report | Robin Larson | Membership 221-Issues with APIC National related to membership cycle-please confirm your data is correct with National  
Our list comes monthly direct from the National database. | Membership to validate mailing address or email is correct with National. | Membership            | Jan 2017        |
| Treasurer     | Diane Cullen  | Proposed a balanced budget for 2017 —will send to membership in January for final approval.  
Funding in 3 categories-Operating budget, Special needs, and Long-term investment.  
Board will be looking into investment opportunities for long-term higher yield return. | Diane Cullen           | Feb 2017                |                  |
| Education     | Asif Saiyed   | Provided education including CEU’s Spring session on A to Zika  
Annual Fall Conference  
Looking at different venues & opportunities for partnerships with Health Department and possible neighboring chapters for 2017 | Informational          |                         |                  |
| Election Results | Peter Rzepka | Election was open for voting 11/17/2016 - 12/02/2016  
Results are as follows: President elect-Lynn Skelton  
Bylaws Chair-Barb Ruber  
Nominating Committee: Pam Camporese, Ekta Malvania, Mona Shah | Motion to destroy ballot-approved by membership |                         |                  |
| Open Discussion | Marge Gribogiannis | Membership survey sent 10/11/2016 - 11/12/2016-participation was very low at 16%. Will use information from survey to formulate ideas for educational needs in 2017. | Will use information from survey to formulate ideas for educational needs in 2017. | 2017 APIC Board |                  |

Meeting Adjourned at 2:00PM

Respectfully submitted: L. Stein  
Date: December 6, 2017